



Spittal Nursery Class ~ Duty of Candour Report

April 2024 – March 2025

Motto: We SHINE like Spittal Stars!

Values: Safe, Happy, Inspiring, Nurturing and Equity & Excellence at Spittal Primary and Nursery Class

Context

All health and social care services in Scotland have a duty of candour. This is a legal requirement which means that when things go wrong and mistakes happen, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future.

An important part of this duty is that we provide an annual report about the duty of candour in our service. This short report describes how Spittal Nursery Class has operated the duty of candour during the period 1 April 2024 to 31 March 2025. We hope you find this report useful.

1. About Spittal Nursery Class

Spittal Nursery Class is part of Spittal Primary School and Nursery Class and provides Early Learning and Childcare for children aged 3–5 years. The nursery delivers up to 1140 funded hours and works closely with families and partner agencies to support children's learning, wellbeing, and development.

Our Vision is: We inspire and nurture our children to discover and reach their full potential and our school and nursery **Motto is: We SHINE like Spittal Stars!** Our school values are: Safe, Happy, Inspiring, Nurturing and Equity & Excellence at Spittal Primary and Nursery Class

2. How many incidents happened to which the duty of candour applies?

Between 1 April 2024 and 31 March 2025, there were no incidents to which the duty of candour applied.

These are incidents that are unintended or unexpected and do not relate directly to the natural course of a child's development or underlying condition.

Type of unexpected or unintended incident	Number
Someone has died	0
Permanent reduction in bodily, sensory, motor, physiological or intellectual function	0
Treatment increased because of harm	0
Structural change to the body because of harm	0
Reduced life expectancy because of harm	0
Sensory, motor or intellectual impairment for 28 days or more	0
Pain or psychological harm for 28 days or more	0
Health treatment required to prevent death	0
Health treatment required to prevent other injury	0

3. Information about our policies and procedures

Where something has happened that triggers the duty of candour, staff report this immediately to the Head Teacher, who has responsibility for ensuring that the duty of candour procedure is followed. The Head Teacher records the incident and reports as required to the Care Inspectorate.

When an incident occurs, a learning review is carried out to support reflection, identify learning, and ensure improvements are made where required. All staff receive information about the duty of candour as part of their induction.

We recognise that serious incidents can be distressing for staff, children, and families. Appropriate wellbeing and welfare support is available for staff, and support arrangements are in place for children and parents should a duty of candour incident occur.

If you would like more information about our nursery, please contact us **Spittal Primary School and Nursery Class** Lochlea Road, Rutherglen, South Lanarkshire, G73 4QJ
Tel: 0141 634 9349 or contact the school office on **Tel:** 0141 634 5861

Report published by:

A handwritten signature in black ink that reads "S. Miller". The signature is written in a cursive style with a large, looped 'S' and a clear 'Miller'.

Mr Stephen Miller

Head Teacher

Spittal Primary and Nursery Class

Date published: April 2025 (annually thereafter)

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