Letters/ Permission Slips
Please check your child’s bag each night and return any forms etc to school as soon as possible. Chasing up “forgotten” permission slips etc is very time consuming for our office staff. It is essential that all children going out of school on any visits/ trips have written permission.
We appreciate you assistance with this.

FIRST AID
Minor mishaps such as a fall in the playground are dealt with by the support staff. A note will be given to your child to inform you of the bump or fall or we will call you.

Asthma
If your child requires an inhaler for asthma, we ask that they carry their inhaler with them at all times. (A good life skill!) Please send a spare inhaler, clearly marked with your child’s name and dosage details into the school office and we will keep that as a spare in case of loss/emergency.

Personal Belongings - Lost Property
Please ensure that all shoes, items of clothing, school bags, lunch boxes and pencil cases have your child’s full name marked on them! We have a much better chance of returning lost belongings if they have a name on them! There is presently a huge amount of lost property. If your child has lost an item please call into the school office. Thanks

Medication
If your child requires essential medication during the school day, please call in at the office where we will ask you to complete a form giving us the appropriate information and authority to administer medicines.
All medication must be prescribed for your child and have the pharmacy sticker with your child’s details on it.

Learning in Different Environments
In Spittal Primary we want to take the children out to learn in other environments as often as possible to allow their learning to be in context and to learn with experts. The Parent Council are very generous in helping to fund some of these outings and we subsidise the cost as much as possible from school funds. However, in the course of the year you may be asked to contribute to the cost of these trips and visitors to the school. We may ask for a small contribution from each child. We always try to keep costs to a minimum. Please do not hesitate to contact me in strict confidence if such payments present you with any difficulty.

Dress as You Please Day
Friday 1st September
Dress in your casual clothes for school and donate £1 towards school funds. Thank you!

Some dates for your diary
Thurs. 24th August 1pm P7 Swimming block starts
Friday 25th August All classes - NSPCC - Childline workshops.
Monday 28th August P7 Ardentinny Trip - 2nd deposit of £40 due
Friday 1st September Dress As You Please Day - £1 school fund donation
Wed. 6th September 11am P3/4 Welcome Back Assembly P3/4 parents welcome
Wed 13th September P1 Open Afternoon 2.00pm
P2-P7 Open Afternoon 2.30pm All parents / carers welcome
Fri 22nd and Mon. 25th September School closed - September Weekend Holiday
Fri 29th September McMillan Coffee Morning

Absence.
Attendance at school is vital for your child to achieve their potential in learning. Hopefully your child will be healthy and be in school every day. If your child is unwell, please notify the school office on 0141 634 5861. If for any reason your child is not in school and we have not had notification about their absence, the office staff will contact you to ask about the absence. Holidays within the school term are discouraged.