



**Absence.** Hopefully your child will be healthy and be in school every day. If your child is unwell, please notify the school office on **0141 634 5861**. If for any reason your child is not in school and we have not had notification about their absence, the office staff will contact you to ask about the absence.

**Medication.**



If your child requires essential medication during the school day, please call in at the office where we will ask you to complete a form giving us the appropriate information and authority to administer medicines. All medication must be prescribed for your child and have the pharmacy sticker with your child's details on it.

**FIRST AID**

Minor mishaps such as a fall in the playground are dealt with by the support staff. A note will be given to your child to inform you of the bump or fall or we will call you.

**Asthma**

If your child requires an inhaler for asthma, we ask that they carry their inhaler with them at all times. (A good life skill!) Please send a spare inhaler, clearly marked with your child's name and dosage details into the school office and we will keep that as a spare in case of loss/emergency.

**Letters/ Permission Slips**

Please check your child's bag each night and return any forms etc to school as soon as possible. Chasing up "forgotten" permission slips etc is very time consuming for our office staff. It is essential that all children going out of school on any visits/ trips have written permission. We appreciate your assistance with this.

**Personal Belongings - Lost Property.**

Please ensure that all shoes, items of clothing, school bags, lunch boxes and pencil cases have your child's full name marked on them. We have a much better chance of returning lost belongings if they have a name on them! There is presently a huge amount of lost property. If your child has lost an item please call into the school office. Thanks



**Learning in Different Environments** In Spittal Primary we want to take the children out to learn in other environments as often as possible to allow their learning to be in context and to learn with experts. The Parent Council are very generous in helping to fund some of these outings and we subsidise the cost as much as possible from school funds. However, in the course of the year you may be asked to contribute to the cost of these trips and visitors to the school. We may ask for a small contribution from each child. We always try to keep costs to a minimum. Please do not hesitate to contact me in strict confidence if such payments present you with any difficulty.

**Dress as You Please Day**

**Friday 26<sup>th</sup> August**

Dress in your casual clothes for school and donate £1 towards school funds.



Thank you!

**Some dates for your diary:**

Mon 22 <sup>nd</sup> August	P1	Flying start - in school until 3pm each day.
Thurs. 25 <sup>th</sup> August	1pm	P7 Swimming block starts
Friday 26 <sup>th</sup> August		Dress As You Please Day - £1 school fund donation
Wed 31 <sup>st</sup> August	6.30 - 8pm	P1 -P7 - Parent Council "Welcome Back Disco"
Wed. 7 <sup>th</sup> September	10.45am	P2/3 Welcome Back Assembly P2/3 parents welcome
Wed.14 <sup>th</sup> September	2pm	P1 Open Afternoon - parents of all P1 children welcome.